

PRIVACY POLICY

In order to implement the principle of lawful, reliable and transparent processing of personal data during the process of acquiring suppliers for our clients, performance of contracts with clients and in the process of recruiting candidates for work, we adopt a document called the Privacy Policy.

The Controller of your personal data within the meaning of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (hereinafter referred to as GDPR), and the provisions of generally applicable law is FAST SA with its registered office in Gdynia, Czechosłowacka 3, 81-963 Gdynia, hereinafter referred to as the Controller.

PURPOSE OF PROCESSING

LEGAL BASIS

If you are a sole proprietor who has concluded a contract with FAST SA, your personal data will be processed for the following purposes:

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| • to perform the contract concluded by you with the Controller; | • article 6 sec. 1 (b) GDPR |
| • to fulfill the legal obligations impose on the Controller, in particular arising from tax law and accounting regulations; | • article 6 sec. 1 (c) GDPR |
| • resulting from Controller's legitimate interests, in particular to maintain contact with a party concluding an agreement and during the duration of the contract, to control and improve the quality of services provided, including a handling of complaints, and to establish exercise or defend against any legal claims. | • article 6 sec. 1 (f) GDPR |

If you are a person authorized to represent, a contact person or another person representing the entity that has concluded a contract with the Controller or another person participating in the performance of the contract with the Controller, your personal data will be processed for the following purposes:

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| • resulting from Controller's legitimate interests, in particular to maintain contact with a party concluding an agreement with the Controller, to verify whether the person who contacts the Controller is authorized to take actions on behalf of this entity, to ensure the proper performance under the said agreement and determining , | • article 6 sec. 1 (f) GDPR |
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FAST SA

ul. Czechosłowacka 3, PL 81-963 Gdynia
T. (+48) 58 554 33 61, F. (+48) 58 554 33 62
E. info@fast.pl, www.fast.pl

KRS: 0000407736
REGON: 001311469
NIP: PL 583 000 56 15

District Court for Gdańsk-North in Gdańsk
VIII Economic Department of the National Court Register
Share capital: PLN 112 812,72



investigation or to defend against any claims;

- to fulfill the legal obligations imposed on the Controller, in particular arising from tax law and accounting regulations;
- article 6 sec. 1 (c) GDPR

If you participate in the recruitment procedure in connection with a recruitment advertisement for a job position, your personal data will be processed for the following purposes:

- to conduct the recruitment process involving your submission of application documents;
- article 6 sec. 1 (b) GDPR – to take action at the request of the data subject prior to concluding the contract
- article 6 sec. 1 (c) GDPR - legal obligation art. 221 § 1 of the Labor Code and the Regulation of the Minister of Family, Labor and Social Policy on employee documentation (applicable only to persons who apply for a position related to the conclusion of an employment contract)
- article 6 sec. 1 (a) GDPR - data subject's consent to the processing of his or her personal data other than provided for in labour law (e.g. a photo in a CV)
- article 9 sec. 2 (a) GDPR - data subject's consent if the job application contains special categories of personal data (sensitive data)
- article 6 sec. 1 (a) GDPR - consent
- article 6 sec. 1 (f) GDPR - legitimate interest.
- future recruitments procedures carried out by the Controller
- establishment, exercise or defence against legal claims.

If you are the recipient of commercial information and marketing communication sent by FAST SA or you visit the website of FAST SA, your personal data will be processed for the following purposes:

- the processing of application forms
- article 6 sec. 1 (a) GDPR - consent
- article 6 sec. 1 (f) GDPR - legitimate interest;
- distribution of commercial information by electronic means, in particular information about the activities and scope of the Controller's services and the offering of the Controller's products and services
- Commercial information will be sent only to persons who have agreed to receive commercial information from FAST SA, pursuant to art. 10 sec. 2 of the Act of 18 July 2002 on the provision of electronic services
- article 6 sec. 1 (f) GDPR - legitimate interest
- establishment, exercise or defence against legal claim.

The recipients of your personal data, but only in cases where it is necessary and to the extent necessary, may be as follows:

- state authorities or other entities authorized under the law;
- persons authorized by the Controller;
- entities processing personal data at the request of the Controller in order to perform the obligations imposed on the Controller, where such entities process data on the basis of an agreement with the Controller and only at the request of the Controller
- entities cooperating with the Controller in the scope of services provided to the Controller and supporting the Controller's current business processes, in particular entities providing IT, legal, courier services and other entities acting on behalf of the Controller;
- entities from the FAST SA Capital Group.

Categories of relevant personal data.

We process the following categories of your personal data: name and surname together with any of the following categories: e-mail address, telephone number, geographic address, and - if a contract is concluded - also an appropriate identifier, such as PESEL or NIP - in each case, processing is limited only to those that are necessary to achieve a given goal.

Your personal data will not be transferred to a third country.

Storage period

- Your personal data will be processed for the duration of the contract concluded with the Controller, and after this period for the period of limitation of any claims resulting from generally applicable law.
- If the processing is necessary to fulfill the legal obligation imposed on the Controller, your personal data will be processed for the period resulting from generally applicable laws, in particular tax law and accounting regulations.
- If processing is necessary for purposes arising from legitimate interests pursued by the Controller or by a third party, your personal data will be processed for a period not longer than it is necessary for the purposes for which the data is processed or until an objection is

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raised against the processing of personal data, subject to the existence on the part of the Controller or a third party of valid legitimate grounds for processing, overriding your interests, rights and freedoms, or grounds for establishing, pursuing or defending claims.

- If your personal data are processed on the basis of your consent, they will be processed for a period not longer than it is necessary for the purposes for which they are processed or until the consent is withdrawn or the data is deleted.

You have the right, in relation to personal data, to demand:

- access to your personal data,
- rectification of your personal data,
- deletion of data or limitation of data processing,
- object to the processing of personal data,
- transferring data to another data controller (to the extent specified in Article 20 of the GDPR), if possible,
- lodge a complaint with the supervisory body - the President of the Office for Personal Data Protection, if it is found that the processing of your personal data violates the provisions on data protection.

In order to contact the Controller, please write an e-mail to info@fast.pl or send a registered letter: FAST SA Czechosłowacka 3, 81-963 Gdynia.

The Controller has the right to change this privacy policy by publishing a new document on the website.

